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You could enter into the programming mode to re-set the function code. To use and program the hotel safe, please kindly read and follow the instructions carefully:

### Important Tips:

The digital in every position indicate the different function. If you wouldn't like to change the current setup, you only need to input the same digital in corresponding position or press “#” to enter into the next screen till quit .

Once you changed their setup ,please press the key “#” to save the latest setup when quit the programming mode.

Door position: OPEN (initial code is 1234 ; initial master code is 000000 )

key in “\* \*”, the hotel safe LED will show “PROG”, then input the programming code “751019” in 5 seconds after “PROG” disappeared. Now the operation screen starts to enter into programming mode (input key “#” again, you will enter into the second screen)

Program Mode  
First Screen



### The Options:

#### (1) CODE APPEARANCE ON THE SCREEN

**Press 0** – The personal code number will not appear on the screen each time when you input the code (namely is the screen just shows “-----” instead of digit code when you input the code to open or the door )

**Press 1** -The personal code number will appeared each time. **Default Parameter**

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### HOTKEY FUNCTION:

In addition, when you press 1 or 3 or 5, the new code will also be shown each time after safe's door is closed. When you select 0 or 2 or 4, it will not be shown (namely is the display just show "-----" instead of digit code when you input the code to open or the door).

To prevent other person from seeing the code you input, you may use "HOTKEY function" to active the function of "hide the code" temporarily. The operation is as follow:

#### Door position : close or open

First please press "0#", the screen will display "HIDE", then input the code, you will find the display just show "-----" instead of digit code. Please note here the first digit on the first screen of program mode still is "3", that means your "HOTKEY function" only take effects to the current operation. If you do not press "0#" before you input the code in the next time, the code will display on the screen.

If you would not like to display the code all along when you input them each time, you need to enter into the program mode and change the first digit "3" to "2" or "4". This kind of modification is permanent. Under this situation, you can use "9#" to active the function of "display the code".

### (2) NUMBER OF COMBINATION CODE DIGITS

**Press 3** -To program safe for 3 digit code.

**Press 4** -To program safe for 4 digit code. **Default Parameter**

**Press 5** -To program safe for 5 digit code.

**Press 6** -To program safe for 6 digit code.

### (3) KEYPAD AUTO LOCKED AFTER CONSECUTIVE 4 WRONG CODE OR CARD

**Press 0** -for auto lock of 0 minutes.

**Press 1** -for auto lock of 15 minutes. **Default Parameter**

**Press 2** -for auto lock of 30 minutes.

### (4) Time DELAY BEFORE OPENING

**Press 0** -for a delay of 0 minutes. **Default Parameter "1"**

**Press 1** -for a delay of 8 minutes.

**Press 2** -for a delay of 10 minutes.

**Press 3** -for a delay of 12 minutes.

**Press 4** -for a delay of 14 minutes.

**Press 5** -for a delay of 16 minutes.

**Press 6** -for a delay of 18 minutes.

**Press 7** -for a delay of 20 minutes.

**Press 8** -for a delay of 22 minutes.

**Press 9** - for a delay of 24 minutes.

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### (5) CODE NUMBER APPEARANCE AFTER SAFE'S DOOR CLOSURE

**Press 0** - code number will be not shown after safe's door is closed

**Press 1** -code number will be shown each time after safe's door is colsed. **Default Parameter**

### (6)OPERATION MODE SETUP

**Personal Mode** : Be suitable for private use.

Press 1- the user input his/her code and then press **LOCK(#)** or slide the credit card instead , the safe's memory will remember the last code. When you use the code or credit to open the door next time,you must press **LOCK(#)** to close the door.

**If you would like to set up a new code or card,you must reset the system power .(push the power swith from "I "(on ) position to "O "(off ) and wait for 3 seconds before pushing it from "O "(off ) position back to "I "(on) position ).After the display will subsequently read "SECURE" and "GOOD",you may set up a new code or card and then press lock(#) to close the door to complete the operation)**

**This mode is especially suitable for private use..**

**Hotel Mode** : Be suitable especially for hotels use.

Press 2 - the user input his/her code and then press **LOCK(#)** or slide the credit card instead ,a new code or credit card can discretionarily be set up each time when the door is opened. **Default Parameter**

**This mode is suitable especially for hotels use.**

#### **Safety Mode**

Press 3 - the user input his/her code and then press **LOCK(#)**,the display will subsequently read "**CARD**" and you may slide the credit cardinstead after it disappear; **or** you may first slide the credit card,the display will subsequently read "**GOOD**" ,and then you may input the code and press **LOCK(#)** to close the door, the safe's memory will remember the last code and card . When you use the code or credit to open the door next time,you must press **LOCK(#)** to close the door.

**Two system together ensure the double security.**

**PRESS LOCK(#) AND YOU WILL SEE THE SECOND SCREEN READY FOR PROGRAMMING.**

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Program Mode  
Second Screen



The digitals on the position 1,2,3,4 express the setup of motor rotation time and expansibility in the future. They are meant for producer and must not be changed. Please press 0,2,2,0 to overlap it.

### (5) MASTER CODE

**Press 0** - Master code & master card are not in use

**Press 1** - Master code is in use only **Default Parameter**

**Press 2** - USE master card only

**Press 3** - Master code and master card together

**Press 4** - Either master code or master card

#### HOW TO RESET THE MASTER CODE

##### Import Tips :

1. You only can set up the master only when you select function number "1", namely is that master is in use.
2. The back-up master code for the product on delivery from manufacturer is "000000". The master code must to be programmed by 6 digits! Please don't set master code as 751019, 770626, 910157.

##### Door position: OPEN

1. Press " \* \* ", the screen will show "PROG", then enter the back-up master code and the LED display will show "NEW".
2. Please Key in the any combination of 6 digits that your desire in 5 seconds after "NEW" disappeared.
3. The LED display will show "AGAIN", then enter again the new master code in 5 seconds after "Again" disappeared.
4. The LED display show "DONE", the new master code is set up successfully.

#### HOW TO RESET THE MASTER CARD

To reset the master code, you need first switch off the safe power and switch on after 3 seconds

1. Press \* \*, the screen will show "PROG", then enter "910157" and the LED display will show "NEW"
2. Place the card flat against the slot (**magnetic strip down**) and pass the card from right to left through the slot quickly and in even speed, the display will subsequently read "GOOD".
3. Please input the right master code after "GOOD" disappear, the display will subsequently read "DONE", it means that you have set up the master card successfully.

Please note you can set up the master card when it is in use, namely is the second screen 5<sup>th</sup> position have been selected digital 2,3 and 4.

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The second and third screen display the current system time

For example:

The second screen DATE: **YY/MM/DD**

The third screen TIME: **HH/MM/SS**



It means the current date is July 15, 2003 and time is 14:25:36.

### TO RESET DATE & TIME :

Input “\* \*”, the LED will show “PROG”, then enter into the programming code “751019” in 5 seconds after “PROG” disappeared. Subsequently, please press “#” to reach the second screen and third screen to reset system date and time. Press the LOCK (#) key to save setting before quit the program mode.

### Check the latest 100 times audit trail information from the keypad

The safe's door in position : **open.**( the locking bolt should be retracted )

Press code : “\* \*”, the screen will show “PROG”, then input the code “770626” in 5 seconds after “PROG” disappeared. you will see the 100 Latest safe's opening records.

The beginning the user will see the first screen with 6 numbers, then press the “LOCK”( # ) key, the second screen will appear also with 6 numbers. Then you press “LOCK( # )” key, and you will see the third screen.



- 1 No. of the record
- 2 keep blank
- 3 if it shows “0”, means opening the door  
If it shows “1”, means closing the door

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#### 4 method of opening or closing the door

- If show "1" , means close or open the door with user code
- If show "2" , means open the door with the master code
- If show "3" , means open the safe with CEU
- If show "4" means switch on the safe power and the door open
- If show "5" means use the user card
- If show "6" means use the master card
- If show " 7" means use master code and master card together
- If show "8" means use the user code and user card
- If show "9" means use the manual key

#### SECONDSCREEN DISPLAY



YEAR MONTH DATE

Means: May 23 , 2001

#### THIRD SCREEN DISPLAY



HOUR MINUTES SECOND

Means: 10:05:38 AM

#### For Example:

1<sup>st</sup> screen display: **005 03** means the 5<sup>th</sup> record, door opened with CEU

2<sup>nd</sup> screen display: **010523** means 2001, May 23

3<sup>rd</sup> screen display: **100538** means opening time is 10:05:38

#### Important Tips:

you could press the "LOCK"(#) key to turn to the next screen and see the next records. If you want to directly check last 58<sup>th</sup> opening record, just enter 58 and press "LOCK"(#) and it will show the 58<sup>th</sup> record..

## DATA DISPLAY OF HOTEL SAFE

### NORMAL DATA DISPLAY

**Again** : indicates that you need to key in the previously entered digits a second time .

**BA-HI** : indicates that the batteries are normal.

**BA-LO**: indicates that the batteries are low.

### Test battery energy

When the door is closed,press the locking key “#”,and the battery energy test procedure will start.If the display reads “BA-HI”,it means the batteries are normal;if the display reads “BA-LO”,it means the batteries are low and must be replaced as soon as possible.

**CLOSE**: indicates that the locking bolts are extending automatically.

**DONE**: indicates that you have successfully completed the operation.

**NEW**: indicates that you need to key in new digits right now.

**OPEN**: indicates the locking bolts are retracing.

**OPENED**: indicates the locking bolts have been retracted and you may open the door.

### ERROR DATA DISPLAY

when the following data appear on the display,it means an operation error has occurred and you will need to operate per the following instructions:

**HOLD15**: This data appear on the display after you have enter the incorrect code for four times in a succession.It means the electronic code system is now locked out and that you will not be able to operate the keys until the system unlocks itself in 15 minutes.

**ERROR1**: This data means the door fails to open as the bolts get stuck,In this case,give a push to the door to set free the bolts before you perform the opening operation.

**ERROR2**: This data indicates the bolts stud is being held (the door may be left unlatched) and locking bolts fail to extend.In this case,give a push to the door until it firmly fit into place before you proceed with closing operation.