NOTE: Please do not keep emergency keys in your safe

Thank you for choosing one of our Safewell products, you have taken an important step in organising and protecting your most valued possessions. **ATTENTION**: Please take time to read and familiarise yourself with the operating instructions of your new safe presented on the following pages.

**Schematic drawing of case**

**Schematic drawing of control panel**

1. Locking Bolts  
2. Reset Button  
3. Battery Compartment (4 x AA Batteries)  
4. Door Knob  
5. Emergency Lock Cover  
6. Green Light  
7. Red Light  
8. Yellow Light  
9. “B” Button

**CAUTION**: All drawings in this manual have been prepared based on the EA series. The exterior design or component positions of other models may be different from what is indicated in the drawings, yet the operation is the same.
OPENING YOUR SAFE FOR THE FIRST TIME
When opening the safe for the first time, please use the emergency key. To operate the emergency key, you will first need to remove the Emergency Lock Cover, which can be unclipped by inserting a fingernail or small knife into the cut out slot underneath the cover. Next, you will need to insert the Emergency Key into the key-lock and turn the key 45° anti-clockwise. This should then enable you to turn the Door Knob 90° clockwise allowing you to open the door. Please turn the Emergency Key back to the original position to complete this part of the operation, remove the key and replace the Emergency Lock Cover.

CAUTION: Remove the emergency key and keep it in a safe place, NOT inside the safe.

INSERTING THE BATTERIES
Open the door using the instructions above. Insert 4 x AA batteries into the battery compartment located on the back panel of the door. Under normal conditions, if both the red and the green lights are on at the same time, it means the voltage is low and you should insert new batteries.

CAUTION: Replace the batteries by lining them up in a manner as indicated by the “+” and “−” signs. It is possible that you may need to reset the User Code, particularly if batteries have been removed for longer than thirty minutes.

SETTING THE USER CODE FOR THE FIRST TIME
• With the door open and the Locking Bolts retracted, press the Reset Button once. This will emit an audible beep and show a Yellow Light indicator on the keypad.
• You can then input your desired User Code (3-8 digits), with each press emitting an audible beep and single flash of the Yellow Light.
• To complete the set up press the “B” Button. Again, this will emit an audible beep to confirm the set up.

CLOSING DOOR
Push the door into position and turn the Door Knob anti-clockwise to close the door.
OPENING DOOR
• Input your User Code (3 to 8 digits). Each press will emit one audible beep and one flash of the Yellow Light.
• Press the “B” Button. This will then emit an audible tone, and the Yellow Light will flash briefly, followed by a 3-second illumination of the Green Light.
• Rotate the Door Knob clockwise and pull outwards within the 3 seconds that the Green Light is illuminated, and the door is opened.

AUTOMATIC LOCK
• If you input the wrong User Code three times, this will activate a warning beep for 20 seconds.
• A further 3 continuous incorrect entries will activate the warning beep for 5 minutes.

CAUTION: During this time, the keypad will be disabled. You can only stop the warning beeps by opening the safe with emergency key and removing the batteries to cut the power.

SETTING A MASTER CODE
• With the door open and the Locking Bolts retracted, press the “0” button twice, followed by the Reset Button once. This will emit an audible beep and show a Yellow Light indicator on the keypad for each press.
• You can then input your desired User Code (3-8 digits), with each press emitting an audible beep and single flash of the Yellow Light.
• To complete the set up press the “B” Button. Again, this will emit an audible beep to confirm the set up.
MOUNTING METHOD
Fix the safe to a place where it will not be easy to move, ideally a brick wall or concrete floor. The fixings provided are suitable for mounting the safe to a brick wall or to a concrete floor.

- Position the safe in its desired location and mark out the points where the holes are to be drilled for the fixings to be fitted.
- Drill the holes for fixings using a drill bit of the same diameter as the expansion sleeves.
- Turn the fixing bolts anti-clockwise to separate from the expansion sleeve and nut.
- Insert the expansion sleeve and nut into the hole and position the safe back into place.
- Insert the fixing bolt and washer through the pre-drilled holes in the safe and into the expansion sleeve. The fixing bolt will engage with the nut at the end of the expansion sleeve and tightening will secure the safe.